Minutes
Journalism Department Chair Search Committee Meeting
December 12, 2014

Chair Hon called the meeting to order at 12:45 p.m.
Motion to approve the minutes from the December 15 meeting carried.
Committee conducted telephone interviews with candidates Lars Willnat and Ted Spiker using the approved interview guide (see below).
Committee discussed scheduling of the next meeting and decided to schedule the meeting in early January 2015.
Motion to adjourn meeting carried.
Meeting adjourned at 3:00 p.m.

Respectfully submitted,
Linda Hon

Telephone Interview Guide

Introduction
First, tell us why you are interested in this position.

Given what you know about the state of the department and the college, what is your vision of where we should go in the next five years?

The university is committed to making UF a top-10 public university and is funding initiatives that move UF toward preeminence, most of which are interdisciplinary and collaborative. What ideas do you have for collaboration across departments and colleges with regard to teaching and research?

Teaching
Describe your teaching philosophy and where teaching fits in departmental priorities.

What do you like best about teaching? Least?

What are the opportunities and challenges involved in teaching today’s university students?

The University is moving aggressively forward with online education. Describe what role you could play in facilitating online instruction.

The College houses the Innovation News Center and the Division of Multimedia Properties. The dean is committed to ensuring every student has an immersion experience. What specific ideas do you have for facilitating students’ immersion?

The College is planning a research and development hub focused on applied research. How might faculty and students be involved in this?
Tell us about your experience and interest in working with graduate students.

What ideas do you have for enhancing the graduate program in journalism—master’s and doctoral?

**Research/Creative Activities**
How would you encourage and promote research/creative activities among faculty members and graduate students?

What ideas do you have for increasing external funding for research/creative activities?

**Service**
The department has a strong tradition of commitment to service (e.g., The Brechner Center, FSPA, Summer Journalism Institute). Describe your role in ensuring this commitment continues or expands.

**Administration**
Give us an example(s) of a significant accomplishment(s).

What important lessons you have learned?

Describe how you mentor faculty.

Talk to us about a chair you have worked with in the past who was effective. What aspects of his or her leadership would you like to emulate?

What do you do when perfect consensus is not attainable? How do you move forward?

How would you represent the department to the administration?

How would you communicate an unpopular decision the department makes to the dean? How would you communicate an unpopular decision the dean makes to the department?

The position of the department chair at UF involves a lot of administrative detail work—ongoing issues with teaching schedules, “paper”work, frequent meetings—with no one to delegate these activities to. How will you balance your workload and avoid administrative burnout?

Do you have any questions for us?